



## **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2020-21**

Through familiarization programmes, the Independent Directors can have greater perspective into Operations of the Company and contribute effectively in taking well informed and timely decisions at Board / Committee meetings.

Due to diversified Business of KPTL, it is necessary that Independent Directors are familiarized with operations of the Company including but not limited to the nature of Industry, business model, markets, industry scenario including competition, strategic priorities, Subsidiaries and its businesses, Risk Management, Regulatory framework affecting business activities of the Company etc.

Certain programmes are merged with the Board/Committee meetings for the convenience of the directors. Also, separate programs are conducted for them as per their requirement. Over and above specific Familiarization Programmes, presentations were made at the Board meetings by MD & CEO / CFO covering performance of peers, Operational review of major operating subsidiaries, forex and commodity exposure, updates on capital expenditure, strategic and operational risks and its mitigation plan, business performance, operations, working capital management, major litigations, major achievements etc.

The details of Familiarization Programmes imparted to Independent Directors during FY 2020-21 in terms of Regulation 25(7) and required to be disclosed under Regulation 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("**the SEBI Regulations**"), is as under:

1. All Directors including the Independent Directors were briefed on regulatory amendments made including introduction of CARO 2020, reporting requirements under CARO 2020 and planned transition program.
2. From time to time, presentations were made by MD & CEO / CFO covering updates on regulatory scenario, regulatory changes and compliances relating to the business of the Company, major highlights of quarterly achievements by the Company and its subsidiaries, COVID-19 impact and action plan, Insights of various international markets having business opportunity etc.
3. On a yearly basis, a presentation was made by Managing Director and CEO covering Business Plan, Challenges and Impact on business due to COVID-19 pandemic, Organizational Level Key Focus Area for FY 20-21, Cost reduction and productivity enhancement targets, Covid-19 – Issues and Action Plan, Current status of Project operation due to Covid-19, Cost Control Initiatives planned, Cost Control Initiatives (Action Plan), Cash flow analysis etc.

**Details of Familiarization Programmes attended by Independent Directors during  
FY 2020-21**

<b>Sr. No.</b>	<b>Name of Independent Director</b>	<b>No. of Programme attended by respective Independent Director (During FY 2020-21)</b>	<b>No. of Hours spent by respective Independent Director</b>
1.	Mr. Sajjanraj Mehta	9	7:30
2.	Mr. Vimal Bhandari	9	7:30
3.	Mr. Narayan Seshadri	9	7:30
4.	Mr. K. V. Mani	9	7:30
5.	Ms. Anjali Seth	9	7:30